



JANUARY 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 New Year's Day Training for Literary, Chorale, Rondalla (1-14)	2 <i>Continuation of Christmas Break (2-8)</i>	3	4	5	6
7	8 • Continuation of Classes • Convocation /Flag Ceremony • Special activities • Operational Planning • Registration-Admission Testing (Extension)	9	10 Admin Council Meeting	11 • Research Task Cascading • Research Coordination Meeting	12 • Stakeholders Meeting • Agenda and Priority Areas • Manual Finalization	13
14	15 • OPC Crafting- Office Heads (15-19) • Library staff in-house seminar-workshop	16	17	18 • Records Management Seminar (Main)	19 • Records Management Seminar (Extension Campuses)	20
21 Sinulog Kabankalan	22 • IPC Crafting for Non-Teaching Personnel (22-26) • Project Connect –SSG	23	24	25 Final Examination (25-26)	26	27
28	29 • Written Exam Practical Performance (29-30) • Orientation-Physical Target Reporting (29-30)	30 • Certificate of Compliance to Early Procurement • Compliance to FOI Program	31 • Semestral Break/ Start of Enrollment • Update all Procurement Requirements • Deadline of IPCR 2024			



FEBRUARY 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 • Development Planning(1-9) • Tree Glowing Activity • National Competition for Literary (1-14) • Registration-Admission San Carlos, Candoni, Cauayan, Ilog (1-16)	2	3 Chorale and Rondalla Training (3-19)
4	5 • Convocation/Flag Ceremony • Admission Testing- Hinoba-an, Sipalay (5-29)	6 • University Week Planning/preparation	7 • Admin Council Meeting • Conduct of Review of SALN	8 Procurement Forum	9	10 Chinese New Year
11	12 • OPC Crafting-Deans/ Campus Admins (12-16) • Admission Testing – Hinigaran, Moises Padilla, Valladolid • Registration-Admission Testing-Victorias	13	14 • HIV-AIDS Forum • HIV Testing, • Philippine Heart Month • Arts Fest 2024 (14-16) • Academic Council Meeting	15	16	17
18	19 • Start of Class :2nd Sem. • IPCR Crafting (Faculty)	20 Bloodletting Activity	21 Research and Extension In-house review asdasd	22	23 • Deadline of IPC for Deans/Campus Admins • Deadline of IPR • Solidarity Activity • Clean-Up Drive • Fellowship Night	24
25 EDSA People Power Revolution Anniversary	26 Admission Testing- San Carlos Campus (26-29)	27	28 • Deadline of submission of SALN Review • Submission of PBB Requirements • Deadline of Zero Backlogs Report	29 Deadline of submission of report on digitalization initiatives		



MARCH 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Athletes, Chorale and Rondalla Training (1-14)	2
3	4 Admission Testing- Candoni, Ilog (4-8)	5	6 Admin Council Meeting	7	8 • Convocation/Flag Ceremony • Special Program: National Women's Month Celebration • Registration-Admission testing Main Campus (8-27)	9
10	11 Literary and Musical Competition	12 Admission for Testing Victorias (12-15)	13 Rabies Awareness Month	14	15	16
17	18 Presentation of Strategic Plan to Stakeholders	19 • 2023 Performance Review • Presentation of Annual Report	20 Training on Higher Education Setting (20-22)	21	22	23
24	25 Women Empowerment Activities: Solo Parents, Parenting Seminar (25-30)	26 • Deadline of Performance Results/ Physical Accomplishment • Deadline of FY 2024 APP-non CSE	27	28 MAUNDY THURSDAY	29 GOOD FRIDAY Performing Arts Workshop (29-30)	30
31						



APRIL 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Admission Testing Main Campus (1-2) Athletes Training (1-14)	2	3 Admin Council Meeting	4 Final Meeting for 2024 U-Week	5 • Convocation/ Flag Ceremony • Special Program: Financial Literacy and Quality of Life	6
7	8 Student Economic Enterprise Fair (8-12)	9 Araw ng Kagitingan	10 Eidul Fitr	11	12	13
14	15 • Quarterly Performance Results Review • Chorale & Rondalla Training (15-18)	16	17 Academic Council Meeting	18 The Cenphilian Student Publication Unit University Wide Journalism Seminar-Workshop (18-19) Symposium on GAD Laws and Mandates (18)	19	20
21 Surgical Mission	22 Chorale and Rondalla Training (22-25)	23	24 Midterm Examination (Non-graduating students) (24-26) Gender Sensitivity Orientation for Newly Hired	25	26 Performing Arts Workshop (26-28)	27
28 Women Empowerment Activities: Solo Parents, Parenting Seminar Move to April TBA	29 SSG Election 2024 (29-30)	30 Deadline of Submission of SALN final report to the SUC President				



MAY 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Labor Day Chorale & Rondalla Training (1-15)	2	3	4
5	6 • Convocation/Flag Ceremony • Special Program: Disaster Risk Prevention, Mitigation and Preparedness	7	8 Admin Council Meeting	9 Pre-Procurement Planning for Recognition & Graduation Ceremonies	10 • Deadline of PR Submission for Recognition and Graduation Ceremonies • Launching of Strategic Plan • Tree Glowing Activity	11
12	13 Annual Physical Examination of Regular Permanent Personnel, Hypertension & Cervical Cancer Awareness Month, Health & Wellness Month (13-17)	14	15 • Seminar on Multimedia, IMS, Workbooks, Modules and Testing Materials (15-16) • Ims Exchange w/ JRMSU	16 Seminar on Proper Hygiene & Sanitation	17	18
19	20 SSG and FLP Oath Taking and Turn over Ceremony	21 Athletes Training and Performing Arts workshop (21-31)	22	23 Livelihood Training on Breadmaking to Women (23-24)	24	25
26	27 Victorias Level II Accreditation (27-31)	28 • Hinoba-an Level II Accreditation • SSG Election (28-30) • PRIMING: Student leadership empowerment Camp 2024 • Pasidungog Awards Night 2024 (28-30)	29 San Carlos Level II Accreditation	30 Sipalay Level II Accreditation	31	



JUNE 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 Pride Month Celebration	3	4	5 Admin Council Meeting	6	7	8
9	10	11 • Convocation/Flag Ceremony • Special Program: Gender Diversity & Inclusive Month	12 Independence Day	13 Writeshop for Magazine Release-IMPDC	14	15
16 Eidu'l Adha Screening for SCUAA Athletes (16-22)	17	18	19 Academic Council Meeting	20 • Deadline of Mid-year Clearance of faculty members who are on Teacher's Leave • Undergrad graduating Students' Final Examination (20-21)	21	22
23	24 CPSU-Wide Elections: SSG & FLP SY 2024-2025 (24-25)	25 Gender Responsive Planning and Budgeting (25-28)	26 Career Fair for Graduating Students, Employment Coaching/ Job Fair, Employment Write shop Psycho-Spiritual Enhancement Activity (26-28)	27	28 Deadline: Submission of Results of the APCPI system for FY 2023 Procurement Transactions to GPPB-TSO	29
30 • Deadline of Performance Results/ Physical Target Accomplishment • Final Examination Undergrad Non-graduating students						



JULY 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 2025 Development Plan Review Continuation of Final Examination (Non-Graduating students) Written Exam (1-2) OPCR of faculty and Staff Screening (1-31) Physical Exam of all Students (1-31) Application for Graduation (1-17)	2 Kabankalan Charter Anniversary Meeting/Planning (2-4)	3 Admin Council Meeting Faculty Mid-year Break (3-31)	4	5 Deadline of PR Submission (August to December), Deadline of Final PR Submission for U-Week and Charter Day Anniversary	6
7	8 •Midyear Enrolment (Undergrad) 8-12 •Deadline of PR Submission for Kabankalan City Charter Day Anniversary •OPCR of Office Heads (8-12) •Enrollment Schedule for 1 st Sem 2024-2025 (8-31)	9	10	11	12	13
14	15 OPCR of Faculty and Admins (15-16) •Start of classes for Midyear Class • Faculty Midyear Convention (15-19)	16	17 • OPCR of VPAF and VPAA • Strategic Plan Review • Midyear Performance Reporting • SCUAA Athletes Training Meeting	18	19 Deadline of IPC for Faculty (August 2024-January 2025), OPC for Deans/Campus Admins (August 2024-January 2025), IPR (February 2024-July 2024), IPC for Non-teaching personnel (July-December 2024), IPR for non-teaching personnel (January-June 2024)	20
21	22 Recognition Program for Exemplary Students SY 2023-2024 (22-23) -Academic Excellence -Co-Curricular Activities (22-24)	23	24	25 Review of the Library Vision, Mission, Goals and Objectives (25-27)	26	27
28	29 7 th Commencement Exercises SY 2023-2024 (undergraduate level) Commencement Exercise Hinigaran Campus	30 Commencement Exercise Ilog Campus	31 Commencement Exercise Hinoba-an Campus Deadline of submission of FY 2025 APP-CSE through the PS-DBM Virtual Store under the MPhilGEPS system			



AUGUST 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Commencement Exercise Sipalay Campus <i>Continuation Enrollment Schedule for 1st Sem 2024-2025 (1-9)</i>	2 Commencement Exercise Candoni Campus Kabankalan Charter Day Anniversary / Invitational Games	3 Enrolment of Incoming 1st year, transferee and returnee (3-31)
4	5 Library Staff seminar workshop Commencement Exercise Main Campus	6 Commencement Exercise Moises Padilla Campus	7 Admin Council Meeting • Commencement Exercise Cauayan Campus	8 Commencement Exercise Victorias Campus	9 Commencement Exercise San Carlos Campus	10
11	12 First Day of Classes : 1st Semester : SY 2024-2025 Changing, Adding and Dropping (undergrad students) (12-16)	13	14 Academic Council Meeting	15	16	17
18	19	20 Meeting of Performance Management Team (PMT)	21 Ninoy Aquino Day	22 Livelihood Training on Digitalization (22-23)	23 Deadline of VPs OPC for 2024	24
25	26 National Heroes Day	27	28	29	30	31



SEPTEMBER 2024

CALENDAR OF ACTIVITIES, DEADLINES & HOLIDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 AACUP Online Accreditation (2-6)	3	4 Admin Council Meeting	5	6	7
8	9 Screening of Athletes (9-13)	10 Calendar Setting	11 Seminar on Food Safety	12 2nd In-house Research & Extension Review (12-13)	13 Deadline of PR Submission for 1st and 2nd Quarter of 2025 based on NEP	14
15 Library Orientation (15-20)	16	17 Operational Plan Review for Deans	18 Operational Plan Review for Campuses	19	20 Performance Results Review	21
22	23 Main Campus BST & BS Applied Stat Level IV Hinigaran Level I (23-27)	24	25	26	27	28
29 Deadline of Submission of Performance Results/ Physical Accomplishment	30 Posting of Indicative FY 2025 APP-non CSE in the agency Transparency Seal Webpage University Week Celebration					